TANZANIAN TRAINING CENTRE FOR INTERNATIONAL HEALTH, IFAKARA

THE SOUTH–SOUTH TRIANGULAR COOPERATION PROJECT

CONSULTANCY FOR DOCUMENTATION AND PRODUCTION OF A DOCUMENTARY ON THE SOUTH–SOUTH TRIANGULAR COOPERATION PROJECT INTERVENTIONS AT DODOMA INSTITUTE OF HEALTH AND ALLIED SCIENCES (DIHAS)

SUMMARY

Type of Contract	Consultancy Contract
Title	Documentation and Production of a Documentary on the South - South Triangular Cooperation Project Interventions at DIHAS
Purpose	To document and produce a high-quality audiovisual documentary showcasing the interventions implemented, ongoing activities, and planned interventions under the South–South Triangular Cooperation Project at DIHAS, highlighting their contribution to strengthening competency-based nursing and midwifery education in Tanzania
Location	Dodoma
Duration	Four Weeks (4)
Start date	30 November 2026
Reporting to	TTCIH Management

1.0 Background

The Ministry of Health (MoH), through Tanzania Training Centre for International Health (TTCIH-Ifakara), in partnership with the United Nations Population Fund (UNFPA), is implementing activities under the South–South Triangular Cooperation Project, supported by Chinese funding, to strengthen the capacity of health training institutions to deliver quality, competency-based education for nurses and midwives. Under this initiative, the Dodoma Institute of Health and Allied Sciences (DIHAS) has been identified as a strategic institution requiring modernization of its skills laboratory to improve the quality of pre-service nursing and midwifery education. The project supports competency-based training, simulation-based learning, and the development of practical competencies required for modern reproductive, maternal and newborn practice.

Several interventions have been implemented to address these gaps, including the procurement of skills laboratory equipment and capacity building of clinical instructors in clinical instruction skills. Additional interventions are planned, including the development of simulation-based teaching and learning videos, clinical skills drills, and other innovative educational approaches to enhance practical training and competency acquisition.

These interventions aim to improve the teaching and learning environment, strengthen the capacity of tutors and clinical instructors, promote simulation-based education, and ultimately contribute to producing competent nursing and midwifery graduates who can provide quality maternal, newborn, and other essential health services. The project intends to engage a qualified consultant or audiovisual production company to document the interventions implemented, capture ongoing activities, and communicate planned interventions and their expected contribution to improving health professional education.

2.0 Rationale

Documenting the interventions under the South–South Triangular Cooperation Project is important for demonstrating progress, communicating achievements, capturing lessons learned, and highlighting the contribution of the partnership to strengthening nursing and midwifery education in Tanzania.

A documentary will provide a visual and narrative account of the project's interventions, including investments in skills laboratory equipment, capacity building of clinical instructors, improvements in the teaching and learning environment, and the planned introduction of simulation-based teaching videos and clinical skills drills. The documentary will also serve as a communication, advocacy, learning, and accountability tool for the Ministry of Health, UNFPA, the Government of China, DIHAS, development partners, health training institutions, and other stakeholders.

Furthermore, documenting the project will provide an opportunity to capture the experiences of tutors, clinical instructors, students, institutional leadership, and project stakeholders regarding the relevance and potential contribution of the interventions. It will help preserve institutional learning, demonstrate the value of South–South cooperation, and support the dissemination and potential replication of successful approaches in other health training institutions. The assignment will therefore ensure that the interventions are documented professionally through high-quality audiovisual production, supported by accurate information, stakeholder perspectives, and evidence of achievements and expected results

2.1 Purpose of the Assignment

The purpose of this assignment is to document and produce a high-quality audiovisual documentary showcasing the interventions implemented, ongoing activities, and planned interventions under the South–South Triangular Cooperation Project at DIHAS, highlighting their contribution to strengthening competency-based nursing and midwifery education in Tanzania

2.1 Objective of the Assignment

The overall objective of the assignment is to document and produce a high-quality audiovisual documentary showcasing the interventions implemented, ongoing activities, and planned interventions under the South–South Triangular Cooperation Project at DIHAS, highlighting their contribution to strengthening competency-based nursing and midwifery education in Tanzania

2.3 Specific Objectives

The specific objectives are to:

1. Document the background, rationale, and objectives of the South–South Triangular Cooperation Project and its support to DIHAS.
2. Capture and showcase interventions implemented to date, including the procurement of skills laboratory equipment and capacity building of clinical instructors in clinical instruction skills.
3. Document improvements in the teaching and learning environment, including the use of skills laboratory equipment and simulation-based learning approaches, where applicable.
4. Capture the experiences, perspectives, and reflections of key stakeholders, including representatives of the Ministry of Health, UNFPA, DIHAS management, tutors, clinical instructors, and students.
5. Document ongoing and planned interventions, including the development and use of simulation-based teaching and learning videos and clinical skills drills.
6. Demonstrate the expected contribution of the interventions to improving practical skills acquisition, clinical teaching, and competency-based nursing and midwifery education.
7. Highlight the contribution of the partnership between the Ministry of Health, UNFPA, and Chinese-supported cooperation to strengthening health professional education.
8. Produce an engaging documentary suitable for institutional learning, advocacy, project reporting, stakeholder engagement, and dissemination through appropriate communication platforms.

3.0 Scope of Work

The consultant or production company will work under the guidance of the TTCIH Ifakara on behalf of the Ministry of Health, in collaboration with UNFPA and DIHAS, to undertake the following activities.

3.1 Inception and Preparatory Activities

The consultant shall:

- Conduct an inception meeting with MOH, TTCIH, , UNFPA, and DIHAS to understand the project objectives, scope, expected results, and documentation requirements.
- Seek NIMR Ethical Approval for data collection
- Review relevant project documents, implementation reports, training reports, equipment procurement records, photographs, and other available materials.
- Develop a documentary concept note, storyline, script, interview guide, filming schedule, and production plan.
- Identify key stakeholders and proposed filming locations.
- Agree on the documentary structure, key messages, branding requirements, and approval process with the commissioning institutions.

3.2 Documentation of Implemented Interventions

The consultant shall document interventions already implemented at DIHAS, including:

- Procurement and availability of skills laboratory equipment.
- The use and potential application of procured equipment in practical teaching and learning.
- Capacity building of clinical instructors in clinical instruction skills.
- Experiences of tutors and clinical instructors in strengthening clinical teaching and supporting students' practical learning.
- Institutional efforts to improve the skills laboratory and the broader teaching and learning environment.
- Perspectives from project stakeholders on the relevance, achievements, challenges, and lessons learned from the interventions.

Filming and interviews shall reflect the actual status of implementation. The consultant shall not portray planned activities as completed or claim results that have not been verified.

3.3 Documentation of Ongoing and Planned Interventions

The consultant shall document ongoing activities and present planned interventions as forward-looking components of the project. These may include:

- Planned equipping of the skills laboratory, subject to the approved implementation plan.
- Development of simulation-based teaching and learning videos.
- Development and implementation of clinical skills drills for nursing and midwifery training.
- Integration of audiovisual and other innovative learning approaches into skills laboratory teaching.
- Strengthening the capacity of tutors and clinical instructors to facilitate simulation-based learning.
- Expected benefits of the interventions for students, tutors, the institution, and the health system.

Where appropriate, interviews with institutional leaders, tutors, clinical instructors, and project stakeholders should explain how the planned interventions are expected to improve teaching quality and students' practical competencies.

3.4 Stakeholder Interviews and Testimonials

The consultant shall conduct structured interviews with selected stakeholders, which may include:

- Representatives of the Ministry of Health, particularly DHRD.
- UNFPA representatives.
- Representatives of the Chinese-supported cooperation, where appropriate.
- DIHAS management.
- Tutors and clinical instructors who participated in capacity-building activities.
- Nursing and midwifery students.
- Other relevant project stakeholders.

The interviews shall capture the project's objectives, implementation experience, achievements, challenges, lessons learned, sustainability considerations, and expected results.

The consultant shall undertake professional filming, photography, audio recording, editing, narration, subtitling, graphics, and other necessary post-production activities.

The documentary shall use a clear storyline, high-quality visuals, accurate narration, authentic stakeholder perspectives, appropriate institutional branding, and a compelling presentation of the project's contribution.

The production shall include English narration or voice-over and English subtitles where required. Kiswahili narration or subtitles may also be included if agreed with the commissioning institutions.

3.5 Validation and Finalization

The consultant shall present the draft documentary to MOH, TTCIH, UNFPA, and DIHAS for review and validation. All comments shall be addressed before final approval and delivery.

The final documentary shall accurately reflect the project's objectives, activities, achievements, and planned interventions.

4.0 Deliverables

The consultant shall submit the following deliverables:

No.	Deliverable	Description
1	Inception report	Understanding of the assignment, methodology, documentary concept, storyline, work plan, interview guide, and filming schedule
2	Documentary script and production plan	Approved script, narration outline, stakeholder list, key messages, filming locations, and visual plan
3	Raw audiovisual materials	Organized and clearly labelled raw footage, interviews, photographs, and supporting visuals captured during the assignment
4	First draft documentary	Edited documentary presenting implemented, ongoing, and planned interventions, with stakeholder interviews and narration
5	Revised documentary	Updated documentary incorporating consolidated comments from the Ministry of Health, TTCIH, UNFPA, and DIHAS
6	Final documentary	Approved, high-quality documentary with professional editing, narration, subtitles, institutional branding, and appropriate end credits
7	Short documentary version	A shorter version suitable for presentations, meetings, social media, and stakeholder dissemination
8	Final production package	Final video files, agreed export formats, approved photographs, raw footage, project files where applicable, and a brief production report

4.1 Proposed technical specifications

- Main documentary: approximately 10–15 minutes.
- Short version: approximately 2–3 minutes.
- Video resolution: Full HD (1080p) minimum, with 4K where appropriate and feasible.
- Formats: MP4 or another format agreed with the commissioning institutions.
- Audio: Clear, professionally mixed narration and interviews.
- Subtitles: English subtitles, with Kiswahili subtitles where agreed.
- Branding: Ministry of Health, TTCIH, UNFPA, and other approved project or partner logos, following the applicable branding guidelines.

All deliverables shall be subject to review and written acceptance by the designated representatives of the Ministry of Health,TTCIH and UNFPA.

5.0 Action Plan

The assignment is expected to be completed within approximately 30 working days from the date of contract signing. Expected start date 20 November 2026

No.	Activity	Responsible person(s)	Timeline
1	Contract signing and inception meeting	TTCIH	Days 1
2	Sharing inception report	Committee	Days 1
3	Review of project documents and background materials	Consultant, with support from MOH, TTCIH, UNFPA and DIHAS	Days 2
4	Preparation and approval of the concept, script, and production plan	Consultant, DHRD, UNFPA, DIHAS	Days 2
5	Stakeholder identification, interview scheduling, and filming arrangements	MOH,TTCIH	Days 4
6	Filming of implemented interventions, skills laboratory activities, equipment, and interviews	Consultant and relevant stakeholders	Days 3

No.	Activity	Responsible person(s)	Timeline
7	Documentation of ongoing and planned interventions, including simulation-based learning and clinical skills drills	Consultant, MOH, TTCIH UNFPA, DIHAS	Days 4
8	Video editing, narration, graphics, and preparation of the first draft	Consultant	Days 4
9	Review and validation of the first draft	Committee	Days 3
10	Final approval, delivery of files, and submission of production report	Committee	Days 1
			25 days

The action plan may be adjusted by mutual agreement, depending on stakeholder availability, filming arrangements, and the implementation status of planned interventions

6.0 Reporting and Coordination

The consultant will report to the TTCIH Ifakara on behalf of the MOH and UNFPA.

The Ministry of Health and UNFPA will provide overall technical guidance, facilitate access to relevant project information, identify key stakeholders, and review and approve the documentary and associated deliverables.

DIHAS will facilitate access to the institution, skills laboratory, relevant equipment, tutors, clinical instructors, students, and other approved filming locations. The institution will also support the scheduling of interviews and demonstrations.

The consultant shall:

1. Maintain regular communication with the designated focal person.
2. Submit deliverables according to the agreed work plan.
3. Provide progress updates and promptly communicate any implementation challenges.
4. Incorporate consolidated feedback from the commissioning institutions.
5. Ensure that all information presented in the documentary is accurate and consistent with approved project records.
6. Obtain written approval before publicly releasing or disseminating any documentary materials.

All formal submissions shall be made electronically, with any additional formats agreed upon during the inception meeting.

7.0 Ethical Considerations

The consultant shall observe professional, ethical, and safeguarding standards throughout the assignment.

Informed consent: Obtain informed consent from individuals before recording interviews, filming identifiable individuals, or using their photographs or testimonials. Participants shall be informed about the purpose of the documentary and the intended use of the materials.

Privacy and confidentiality: Protect personal and confidential information. Avoid filming patient records, confidential documents, or other identifiable information without explicit authorization and an appropriate legal basis.

Patient and student protection: Filming involving patients, pregnant women, newborns, or other vulnerable individuals shall require prior authorization and appropriate consent or permission in accordance with applicable laws and institutional policies. Whenever possible, simulation-based demonstrations should be used instead of filming actual patients.

Professional conduct: The consultant shall respect institutional protocols, professional standards, and the dignity of all participants. Filming shall not interfere with teaching, learning, clinical services, or patient care.

Accuracy and integrity: The documentary shall accurately represent the project interventions and must not fabricate testimonials, exaggerate achievements, or present planned activities as completed.

Child safeguarding: Any filming involving minors shall comply with applicable child protection requirements, including appropriate guardian consent and institutional authorization.

Data protection and security: Recorded materials shall be stored securely and used only for the agreed assignment. Access to raw footage and personal information shall be restricted to authorized personnel.

Use of materials: The consultant shall not publish, sell, distribute, or use the documentary or raw footage for other purposes without prior written authorization from the commissioning institutions.

Intellectual property: Ownership, copyright, licensing, and permitted use of the final documentary, raw footage, photographs, scripts, and production files shall be specified in the contract. Unless otherwise agreed, the commissioning institutions shall receive the rights necessary to use, reproduce, archive, and disseminate the approved materials for institutional and project purposes.

8.0 Payment Schedule

Payments shall be made upon satisfactory completion and written acceptance of the corresponding deliverables by the designated representatives of the Ministry of Health and UNFPA.

The proposed payment schedule is as follows:

No.	Milestone	Percentage
1	Approval of the inception report, documentary concept, script, and production plan	20%
2	Completion of filming and submission of the organized audiovisual materials and first draft documentary	30%
3	Submission and approval of the revised documentary following stakeholder review	30%
4	Approval and delivery of the final documentary, short version, production files, and final production report	20%
Total		100%

The final payment arrangements shall be specified in the contract and shall comply with the applicable financial and procurement procedures of the commissioning institutions.

9.0 Application Requirements

Interested individual consultants or audiovisual production companies should submit a technical and financial proposal demonstrating their capacity to undertake the assignment.

10.0 Technical Proposal

The technical proposal shall include:

1. **Cover letter:** A letter expressing interest in undertaking the assignment.
2. **Understanding of the assignment:** A brief explanation of the objectives, scope, and expected outputs.

3. **Proposed methodology:** A clear description of the approach to documentary development, stakeholder interviews, filming, editing, validation, and final production.
4. **Work plan:** A schedule showing the proposed activities and timelines.
5. **Relevant experience:** Evidence of experience in producing documentaries, institutional films, health-related audiovisual materials, educational videos, or development-project documentation.
6. **Portfolio:** Links or samples of previously completed documentaries or similar productions.
7. **Team composition:** Names, roles, qualifications, and relevant experience of the proposed team members.
8. **Ethical and safeguarding approach:** A description of how consent, privacy, confidentiality, and institutional protocols will be addressed.

11.1 Financial Proposal

The financial proposal shall provide a detailed, itemized budget covering all costs associated with the assignment, including:

- Professional and consultancy fees.
- Pre-production planning and script development.
- Travel and transport to and from DIHAS, where applicable.
- Filming equipment, lighting, sound, and other technical requirements.
- Video editing, narration, graphics, and subtitling.
- Accommodation and subsistence, where applicable.
- Production of the short documentary version.
- Delivery of final files, raw footage, and agreed production materials.
- Applicable taxes and other relevant costs.

The proposal shall clearly state the total cost of the assignment in Tanzanian shillings (TZS), including applicable taxes.

10.2 Qualifications and Experience

The assignment is open to qualified individual consultants or audiovisual production companies with the following qualifications and experience:

- Demonstrated experience in documentary production, audiovisual storytelling, or institutional communication.
- Proven ability to document health, education, training, or development interventions.
- Competence in scripting, interviewing, filming, video editing, sound production, graphics, and post-production.
- Experience working with government institutions, UN agencies, development partners, or health-sector programmes is an advantage.
- Ability to communicate professionally in English. Knowledge of Kiswahili is an advantage.
- Availability of appropriate filming equipment and technical capacity to deliver high-quality audiovisual products within the agreed timeframe.

The proposed team should ideally include a documentary producer or director, videographer, editor, and other technical personnel as required by the proposed production approach.

10.3 Submission and Selection

Applications shall be submitted through the channel, to the address, and by the deadline specified in the official procurement notice issued by the commissioning institution.

The selection process shall follow the applicable procurement procedures. Evaluation may consider the applicant's relevant experience, technical approach, quality of previous work, proposed team, work plan, and financial proposal.

The successful consultant or production company will be selected based on the approved evaluation criteria and applicable procurement requirements.

10.4 Expected Outcome

The assignment is expected to result in a professionally produced documentary that provides a clear, accurate, and compelling account of the South–South Triangular Cooperation Project interventions at DIHAS.

The documentary should demonstrate the contribution of the project to strengthening skills laboratory-based education, enhancing the capacity of clinical instructors, promoting simulation-based teaching and learning, and improving the environment for competency-based nursing and midwifery training.

It should also capture lessons learned, stakeholder perspectives, and the expected benefits of ongoing and planned interventions, providing a communication and learning resource for the

Ministry of Health, UNFPA, DIHAS, Chinese-supported cooperation stakeholders, and other partners involved in strengthening health professional education in Tanzania.

Assignment title: Documentation and Production of a Documentary on the South–South Triangular Cooperation Project Interventions at DIHAS.

Proposed duration: 25 working days from contract signing.

Duty station: Dar es salaam and Dodoma Institute of Health and Allied Sciences (DIHAS), Dodoma, Tanzania, with coordination through the Ministry of Health and UNFPA.

11. Reporting and Coordination

The consultant will report directly to the Midwifery Bridging Programme Task Force for technical guidance and the TTCIH management for administrative coordination. Regular updates and meetings will be scheduled to ensure alignment with project objectives and timelines.

12. Payment Schedule

The payment will be 40% upon approval and satisfactory presentation of the inception report, then 30% upon submission of satisfactory draft report and 30% upon approval and satisfactory presentation of final report.

13. Application Requirements

Interested candidates are requested to submit:

- Technical and financial proposal
- Firm profile and relevant experience
- Curriculum vitae(s) of the consultant(s)
- Sample of similar work

All applicants should send their applications together with a detailed technical and financial proposal, Firm profile and relevant experience, Curriculum vitae(s) of the consultant(s), Sample of similar work via email addressed to the following:

Subject Line: Documentation and Production of a Documentary on the South–South Triangular Cooperation Project Interventions at DIHAS.

Procurement Officer,

Tanzanian Training Centre for International Health,

P. O. Box 39, Ifakara Morogoro Tanzania

Email: procurement@ttcih.ac.tz

14. Evaluation Criteria

- Technical approach, methodology, tools, and work plan (35%): Experience in assuring quality control for data collection and data management processes. Data analysis skills using appropriate software programs.
- Relevant experience and institutional capacity (30%): Relevant experience conducting data collection for major research or quality improvement projects.
- Qualifications of consultant(s)/team (15%): Familiarity with the health sector and health terminology, particularly involving the Midwifery, Maternal and Newborn Health field. Ability to draft clear summary reports indicating key trends, findings, and statistics.
- Financial proposal (20%)

TTCIH Policy and Ethics

The consultant is required to comply with TTCIH's Protection from Sexual Exploitation and Abuse (PSEA) and Code of Conduct policies during his/her tenure.

Confidentiality

All information obtained during the consultancy will be treated as confidential and used solely for the purpose of this assignment. All information gathered and produced belongs to the client (TTCIH/MoH) and cannot be disclosed without written permission.

DISCLAIMER:

TTCIH does not charge any application, processing, training, interviewing, testing or other fee in connection with the application or recruitment process. Fraudulent notices, letters or offers may be submitted to the TTCIH fraud hotline http: info@ttcih.ac.tz

Job Posting: November 10th, 2026, 00:00 AM

Closing Date: November 24th, 2026, 11:59 PM

Only shortlisted candidates will be contacted