



## **TANZANIAN TRAINING CENTRE FOR INTERNATIONAL HEALTH, IFAKARA**

### **THAMINI UZAZI SALAMA PROJECT**

### **STRENGTHENING MIDWIFERY IN TANZANIA (SMIT)**

## **TERMS OF REFERENCE FOR CONSULTANCY FOR DATA VALIDATION AND CLEANSING FOR NURSING AND MIDWIFERY LICENSING SYSTEM MAY 2025**

## SUMMARY

|                         |   |
|-------------------------|---|
| <b>Type of Contract</b> | <b>Consultancy Contract</b>   |
| <b>Title</b>            | Consultancy for data validation and cleansing for midwifery licensing system May 2025.  |
| <b>Purpose</b>          | To conduct and validate and cleanse existing midwifery registration and licensing data from physical and digital sources to ensure accurate and verified information. |
| <b>Location</b>         | Kibaha  |
| <b>Duration</b>         | Two (2) weeks   |
| <b>Start date</b>       |   |
| <b>Reporting to</b>     | Tanzania Nursing and Midwifery Council Registrar/TTCIH  |

## BACKGROUND

The Tanzania Nursing and Midwifery Council (TNMC), in collaboration with UNFPA through TTCIH-Ifakara, is working to improve the licensing mechanism for midwives in Tanzania. A new electronic licensing system will be introduced to manage data for all registered and licensed midwives. This transition requires structured data validation and cleansing to ensure that only accurate, complete, and active records are retained and migrated into the new system. The process is essential for improving data accessibility and supporting planning, regulation, and partner engagement.

## 2. OBJECTIVE OF THE ASSIGNMENT

This assignment aims to validate and cleanse existing midwifery registration and licensing data from physical and digital sources. The aim is to ensure that only accurate, verified, and current records of practicing midwives are migrated to the new electronic licensing system.

## 3. SCOPE OF WORK

The assignment will involve the following key tasks:

- Review existing physical records and digital data sources.

- Identify inconsistencies, duplicate entries, and outdated records.
- Develop and apply a methodology for validating and cleansing the data.
- Guide TNMC staff in the validation and cleansing process.
- Migrate verified data into the new system.
- Conduct system testing and data accuracy validation.
- Train TNMC staff on data use and system maintenance.

#### 4. DELIVERABLES

- Inception report with methodology and work plan.
- Validated and cleansed dataset.
- Fully configured and populated modern electronic licensing system.
- Final report documenting the process, challenges, and outcomes.
- User training and technical handover to TNMC.

#### 5. DURATION AND TIMELINE

The assignment will take place over two (2) weeks, following a structured roadmap:

- Week 1: Planning, training, data source review, and initial validation.
- Week 2: Data cleansing, migration, system configuration, testing, and training.

#### 6. TEAM COMPOSITION AND ROLES

- Consultants/Technical Experts: Lead validation, cleansing, and migration.
- TNMC Staff: Support data review, validation, and testing.
- System Developers/ICT Experts: Configure and deploy the system.

#### 7. REQUIRED QUALIFICATIONS

- Proven experience in data validation, cleansing, and migration.
- Familiarity with regulatory health systems, preferably in nursing/midwifery.
- Skills in database management and stakeholder collaboration.

## 8. REPORTING AND SUPERVISION

The consultants or technical support team will report to the TNMC Registrar and coordinate closely with TTCIH and UNFPA throughout the assignment.

## 9. APPLICATION PROCESS

Interested parties should submit the following:

- Technical proposal with methodology and work plan.
- Financial proposal.
- Curriculum Vitae (CVs) of key personnel and relevant organizational experience.

**All applicants should send their applications and CVs via email addressed to the following:**

Procurement Officer,

Tanzanian Training Centre for International Health,

P. O. Box 39, Ifakara Morogoro Tanzania Email: [procurement@ttcih.ac.tz](mailto:procurement@ttcih.ac.tz)

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**Job Posting: 21<sup>th</sup> July 2025**

**Closing Date: 04<sup>th</sup> July 2025**

***\*Only shortlisted candidates will be contacted***