



1st August 2026

Dear

REF: SELECTION TO JOIN DIPLOMA IN PHARMACEUTICAL SCIENCES FOR THE ACADEMIC YEAR 2026/2027

On behalf of TTCIH Management, I am glad to inform you that you have been selected to join the **DIPLOMA IN PHARMACEUTICAL SCIENCES** Program at **Tanzanian Training Centre for International Health-Ifakara, Morogoro** for the academic year **2026/2027**. Congratulations for being selected to join **TTCIH**.

TTCIH is located in Ifakara town council about 110 kilometers from Mikumi town. There are buses with direct routes to Ifakara from Dar es Salaam, Morogoro town, Dodoma, Iringa, Kigoma, Tabora, Arusha, Babati, Tanga and Mbeya.

You are required to report at Tanzanian Training Centre for International Health-Ifakara on **17th October 2026** for registration and orientation. Classes will commence immediately on **26th October 2026**.

It should be clear that your chance of being enrolled ceases to apply if you don't report on the stated opening date two weeks after the opening date.

1. CONDITIONS FOR REGISTRATION

a. Kindly note that this is only a preliminary selection pending verification by **The National Council for Technical and Vocational Education and Training (NACTVET)**.

b. Original Photocopies of Certificates

To reserve your slot at TTCIH, please submit Certificate of Secondary Education Examination (CSEE) (*required for all candidates*), NTA Level 4 or 5 Certificate and Transcript (*for upgrading candidates*) and birth certificate or an official document showing your date of birth.

c. Medical Examination

Before reporting to the institution, make sure you screen your health and get a recommendation from a medical officer by filling in the attached medical examination form (also available at <http://www.ttcih.ac.tz>). The forms should be brought to the Institute during the registration period.

d. Passport Size Photographs

You should bring with you five colored passport size photographs taken recently. These photographs are for registration purposes.



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e. Adherence to institution's Rules, Regulations and by-laws

You are obliged to comply the laws of the United Republic of Tanzania as well as the institution's bylaws, regulations and norms. All academic and social problems concerning students will be addressed by the institution administration in collaboration with Student Organization. As TTCIH is a high-quality health training institution with international standards, all admitted students are expected to uphold a world-class profile in all aspects of their conduct. **NOTE: TTCIH students shall always be expected to dress decently. Shoes allowed as part of the dress code must be black covered shoes. Sandals are strictly not allowed within the campus grounds during classes and working hours**

f. Letter of Acceptance

You must sign and return a letter of acceptance on your arrival at TTCIH. (The letter is attached in the annex).

Once again, I welcome you to TTCIH and wish you a good stay for the entire duration of your studies. All the best.

NB:

For any inquires please visit our website www.ttcih.ac.tz or contact us through email info@ttcih.ac.tz or call 0781845374/ 0718552164 / +255 232 931 532 /0678861016

2. COURSE DESCRIPTION:

2.1 Ordinary Diploma in Pharmaceutical Sciences (pre-service)

This is a Three-year course conducted based on the competence-based curriculum developed by the Ministry of Health, National Council for Technical and Vocational Education and Training (NACTVET) and other partners. Upon successful completion of this course NACTVET will award the candidate Ordinary Diploma in Pharmaceutical Sciences. In the Tanzanian health sector scheme, you will be recognized as a Pharmaceutical Technician.

2.2 Ordinary Diploma in Pharmaceutical Sciences (Upgrading Course)

This is a one-year course conducted to Assistant Pharmaceutical Technician based on the competence-based curriculum developed by the Ministry of Health, National Council for Technical and Vocational Education and Training (NACTVET) and other partners. On successful completion of the course, NACTVET will award a candidate for an Ordinary Diploma in Pharmaceutical Sciences. In the Tanzanian health sector scheme, you will be recognized as a Pharmaceutical Technician.

3. GENERAL INSTRUCTIONS

3.1 No student shall be admitted unless payment is made as instructed in this document.

3.2 The bank commission for money transfer is not the institution's responsibility.



4. COURSE REQUIREMENTS

4.1. On arrival at TTCIH the student is expected to have the following: Uniforms

- Two (2) good quality long sleeved white clinical coat.
- Two pairs of white long gown for females
- Two pairs of khaki trousers and white short sleeved shirt for males.
- White round-neck plain sweater
- Two (2) pairs of plain black leather or leather-look shoes (closed-toe, low-heeled), and two (2) pairs of white socks.
- TTCIH logo T-shirts will be available at the institution for TZS 17,000 each.

4.2. Other requirements

- One (1) Tanzania Pharmaceutical Handbook (TPH).
- Scientific calculator.
- Smartphone
- A laptop computer.
- Different sports costumes, at least 2 bed sheets 4x6, a pillow and pillowcases, mosquito net 3x3.
- A **plain gray curtain** for students who will be residing on campus.
- Weather in Ifakara is hot during the day almost throughout the year, and muddy in rain season (December to May), cold in mornings and evenings (June to July) therefore you may need to have protective means of your choice.
- Standard books are available at the TTCIH library, but you are free to bring Pharmaceutical Sciences books of your preference.
- Students are required to bring their own stationery, including counter or exercise books and pens. Please note that these items are not provided by the institution.
- For those selected for upgrading a permission letter from your current employer is also required



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5. FEE STRUCTURE FOR ORDINARY DIPLOMA IN PHARMACEUTICAL SCIENCES

DESCRIPTION	LEVEL 4 (FIRST YEAR)	LEVEL 5 (SECOND YEAR)	LEVEL 6 (THIRD YEAR)
1. TUITION FEE	1,200,000	1,200,000	1,200,000
2. ADMINISTRATIVE COST			
2.1. Registration Fee	30,000	30,000	30,000
2.2. Identity Card	15,000	-	-
2.3. Stationary	150,000	150,000	150,000
2.4. Internal examination	200,000	200,000	200,000
2.5. Library service	150,000	150,000	150,000
2.6. Field Practice	150,000	150,000	150,000
Total administrative cost	695,000	680,000	680,000
3. OTHER PAYMENTS			
3.1. NHIF	50,400	50,400	50,400
3.2. Ministry of Health examination fee	150,000	150,000	150,000
3.3. Student Union	10,000	10,000	10,000
3.4. NACTVET Quality Assurance Fee	20,000	20,000	20,000
3.5. Graduation Fee	-	-	100,000
Total	230,400	230,400	330,400
4. ACCOMMODATION (HOSTEL) COST			
Hostel	600,000	600,000	600,000
GRAND TOTAL	2,725,400	2,710,400	2,810,400



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PAYMENT SCHEDULE (INSTALLMENTS)

Fees may be paid either in full or in four installments. Kindly adhere to the payment deadlines indicated below.

LEVEL 4 (FIRST YEAR)				
Description	SEMESTER I		SEMESTER II	
	Installment 1	Installment 2	Installment 1	Installment2
Tuition Fee	300,000	300,000	300,000	300,000
Registration Fee	30,000	-	-	-
Identity Card	15,000	-	-	-
Stationary	75,000	-	75,000	-
Internal examination	100,000	-	100,000	-
Library service	75,000	-	75,000	-
Field Practice	-	-	150,000	-
NHIF	50,400	-	-	-
Ministry of Health examination fee	-	-	150,000	-
Student Union	10,000	-	-	-
NACTVET Quality Assurance Fee	20,000	-	-	-
Accommodation (hostel)	300,000	-	300,000	-
GRAND TOTAL	975,400	300,000	1,150,000	300,000
Deadline of payment (Due date)	19th October 2026	15th January 2027	30th March 2027	30th May 2027

LEVEL 5 (SECOND YEAR)				
Description	SEMESTER I		SEMESTER II	
	Installment 1	Installment 2	Installment 1	Installment2
Tuition Fee	300,000	300,000	300,000	300,000
Registration Fee	30,000	-	-	-
Stationary	75,000	-	75,000	-
Internal examination	100,000	-	100,000	-
Library service	75,000	-	75,000	-
NHIF	50,400	-	-	-
Field Practice	-	-	150,000	-
Ministry of Health examination fee	-	-	150,000	-
Student Union	10,000	-	-	-
NACTVET Quality Assurance Fee	20,000	-	-	-
Accommodation (hostel)	300,000	-	300,000	-
GRAND TOTAL	960,400	300,000	1,150,000	300,000
Deadline of payment (Due date)	26th October 2026	15th January 2027	30th March 2027	30th May 2027



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LEVEL 6 (THIRD YEAR)				
Description	SEMESTER I		SEMESTER II	
	Installment 1	Installment 2	Installment 1	Installment2
Tuition Fee	300,000	300,000	300,000	300,000
Registration Fee	30,000	-	-	-
Stationary	75,000	-	75,000	-
Internal examination	100,000	-	100,000	-
Library service	75,000	-	75,000	-
NHIF	50,400	-	-	-
Field Practice	-	-	150,000	-
Ministry of Health examination fee	-	-	150,000	-
Student Union	10,000	-	-	-
NACTVET Quality Assurance Fee	20,000	-	-	-
Graduation Fee	-	-	-	100,000
Accommodation (hostel)	300,000	-	300,000	-
GRAND TOTAL	960,400	300,000	1,150,000	400,000
Deadline of payment (Due date)	26th October 2026	15th January 2027	30th March 2027	30th May 2027

NOTE

- a. To **CONFIRM** admission, NTA Level 4 students must pay a non-refundable **TZS 30,000** registration fee and a **TZS 200,000** advance tuition payment within two weeks of receiving joining instructions. Failure to make the payment within the specified timeframe will result in your position being offered to another applicant.
- b. Confirm your acceptance within one week after selection through **0718552164 / 0781845374**
- c. NHIF medical insurance is mandatory. You must either pay the required NHIF fee or present a valid insurance card during registration. Students aged 18 and above must provide a valid National ID number for NHIF registration.
- d. All payment should be made through the following bank account: **Bank Name: CRDB Bank, Account name: Tanzanian Training Centre for International Health Bank name: CRDB Ifakara Branch, Account number (Tshs): 0150022391200. Write The Correct Student Full Name in Pay Slip.**
- e. Once payment has been made a bank payment receipt bearing student's name should be submitted upon reporting.
- f. Any Payments Payable to the institution are non-refundable
- g. Payment should only be made after room availability is confirmed. Hostels are allocated on a first-come, first-served basis. Students who receive an allocation are required to reside in the hostel for the entire academic year and pay full accommodation fees for both semesters.



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- h. Meals are the responsibility of the student. There are cafeterias around TTCIH campus that offer food at an affordable price.
- i. A student transferring to TTCIH in the second semester is also required to pay the student ID fee, registration fee, NHIF contribution, student union fee, and NACTVET quality assurance fee as stipulated in the fee structure.
- j. Students who fail to sit for continuous assessment tests or examinations without valid and genuine reasons will be required to pay an additional fee of **TZS 50,000** for each affected module.
- k. Any damage to or breakage of laboratory instruments or equipment caused by a student during practical sessions shall be the responsibility of the student, who will be required to cover the cost of repair or replacement of the affected equipment

Sincerely,

.....
Dr. Edward Amani,
Deputy Executive Director,
Academic, Research and Consultancy (ARC).



Tanzanian Training Centre for International Health, Ifakara

LETTER OF ACCEPTANCE

I do hereby
(Full Name)

Accept/do not accept the offer given to me to pursue the course applied for at the Tanzanian Training Centre for International Health, Ifakara. I shall abide to all terms and conditions of the Institution's Regulations.

Signature:

Date:

SPONSORSHIP

I

of

do agree to sponsor..... for the course he/she has (Name of Student) applied for at the Tanzanian Training Centre for International Health, Ifakara.

Signature and official Stamp.....

Date.....

This form must be returned to the Tanzanian Training Centre for International Health